

# Red River Valley Horse Show Association Bylaws

## Effective January 1, 2011

### Article 1. Title and Purpose

**Section 1. Title:** This association shall be known as the Red River Valley Horse Show Association and shall at all times be operated and conducted as a non-profit organization under the laws of the state of North Dakota. All shows are to be held at the arena at the Grand Forks County Fairgrounds in Grand Forks, North Dakota.

**Section 2. Purpose:** The purpose of the RRVHSA shall be to promote horsemanship and related horse activities and to encourage better understanding, good sportsmanship, and cooperation among owners of all breeds of horses through the promotion of horse shows and other horse related activities.

### Article 2. Organization

**Section 1. Membership:** Membership shall be open to any individual regardless of their state of residence. No member is eligible to vote or gain points towards hi-point awards until membership dues for the current year are paid. For insurance purposes, you must become an RRVHSA member in order to show. Age for membership dues and contestants shall be based on the age of the person on January 1 of the current year, and shall be:

Children (12 and under) \$13.00

Youth (13 to 17) \$15.00

Adult (18 & over) \$25.00

Only those members that are age 13 or older shall be eligible to vote. Contestants must show in their appropriate age group. Absolutely no deviations allowed.

**Section 2: Membership meeting, Bylaw and Rule Changes:** The first general membership meeting of each year shall be held in January. The purpose of this meeting shall be to elect officers and board members for the coming year as well as to propose changes to the bylaws and rules that govern the RRVHSA. At the January meeting members may propose and discuss changes to the bylaws and rules. The proposals made at the January meeting will be finalized in form and sent to the February meeting where they will be voted on in that form. The February meeting will be held for the general membership to vote on the proposals and also to discuss and organize show related activities such as fun classes and show responsibilities. During the show year, the Executive Board shall not have the power to make changes in the bylaws or show rules that govern the RRVHSA except in the case of safety issues. The Executive Board shall have the authority to make decisions to better the club for the current show season.

Set show dates yearly at the annual meeting, with no show dates set for month of May.

**Section 3: Executive Board:** The Executive Board shall consist of the President, the Vice-President, the Secretary, the Treasurer, at least two junior board members and six board members. Terms for the officers shall be one year, and for the board members three years, with two elected annually. Junior board members shall serve a term of one year. Each board member will be responsible for organizing and staffing one show per year.

**President:** The President shall conduct all official meetings of the club. The President shall be responsible for obtaining trophies and ribbons for club sponsored shows and year-end awards with Executive Board approval. The President shall be responsible for scheduling membership and executive board meetings as well as obtaining qualified judges for the show season.

**Vice President:** The Vice President shall perform all duties of the President when the President is absent and shall be responsible for ensuring the club maintains adequate liability insurance.

**Secretary:** The Secretary shall record all minutes of meetings and preserve the records and official documents of the club. The Secretary shall be one of two official point recorders. The Secretary shall be responsible for notifying all members of general meetings and the executive board of board meetings. The Secretary shall send notices, any proposed changes in the bylaws, show rules and minutes to all of last year's members and any new paid members for the January meeting.

**Treasurer:** The Treasurer shall receive and disburse all club funds under the direction of the Executive Board. The Treasurer shall be one of two official point recorders. The Treasurer shall be responsible for maintaining the current paid membership list and to prepare and publish the Treasurer Reports and preserve the financial records of the club. The books will be Audited annually, by the board or a designated couple of people.

**Section 4: Committees:** The following committees will be formed at the February membership meeting.

**Public Relations/Newsletter Committee:** Shall be responsible for promoting activities of the association and for preparing and distributing newsletters at the direction of the President to paid members beginning in May. Ads may be run for the following prices: \$5 / business card size; \$10 / quarter sheets; \$20 / half sheet; and \$40 whole page. There should be a minimum of three newsletters.

**Banquet Committee:** Shall be responsible for all arrangements concerning an annual banquet, subject to board approval.

**Horse Show Committee:** Consists of the Executive Board and shall be responsible for all arrangements concerning association shows. \*Any outside Association will be charged a \$100.00 rental fee for use of the timer and PA system; this must be approved by Keith prior to use. GF Fair Board and 4H would be exempt from this fee.

**Rain Committee:** Shall be responsible to check grounds in case of inclement weather.